

[Market Quality Information and Equivalent Information Reporting Standard]

【Core】

1 General Provision

1.1 Purpose

The purpose of this standard is to ensure legality and facilitate those operations by defining the basic requirements of market quality information, etc. reporting based on each country's regulations, MLIT Notifications or instructions, etc. from Authority.

1.2 Scope

This standard applies to products (motorcycle, automobile, power products) Honda sold in each country.

1.3 Definition of Terms

The definitions of terms used in 【Core】 are as follows:

<u>No.</u>	<u>Term</u>	<u>Definition</u>
<u>1</u>	<u>Authority of each country</u>	<u>Refers to Authority of each country, such as NHTSA (National Highway Traffic and Safety Administration), EPA (Environmental Protection Agency), TC (Transport Canada), VOSA (Vehicle and Operator Services Agency), KBA (Federal Motor Transport Authority in Germany), etc.</u>
<u>2</u>	<u>investigated defect reporting</u>	<u>To report the defect investigation, punitive investigation, specification investigation, etc. which Authority of each country conducted toward the local subsidiary.</u>

1.4 Processing System

1.4.1 Processing system relating to investigated defect reporting to the Authority of each country is outlined in Attachment-1 "Processing System relating to Investigated Defect Reporting to the Authority of Each Country."

1.4.2 The responsible person for each operation based on "Processing System relating to Investigated Defect Reporting to the Authority of Each Country" is the head of the section in charge of the applicable operation.

2 Investigated Defect Reporting to the Authority of Each Country

2.1 Reporting of Investigated Defect

2.1.1 Notification of Information

- (1) Both the window section and the notification submission section to the Authority receive the defect information from local subsidiary and confirms.
- (2) The window section to the Authority provides the information to the related sections (service section, manufacturing section, development section, etc.) and coordinates promotion plans, etc. with them.

2.1.2 Investigation, Analysis, and Preparation of Response

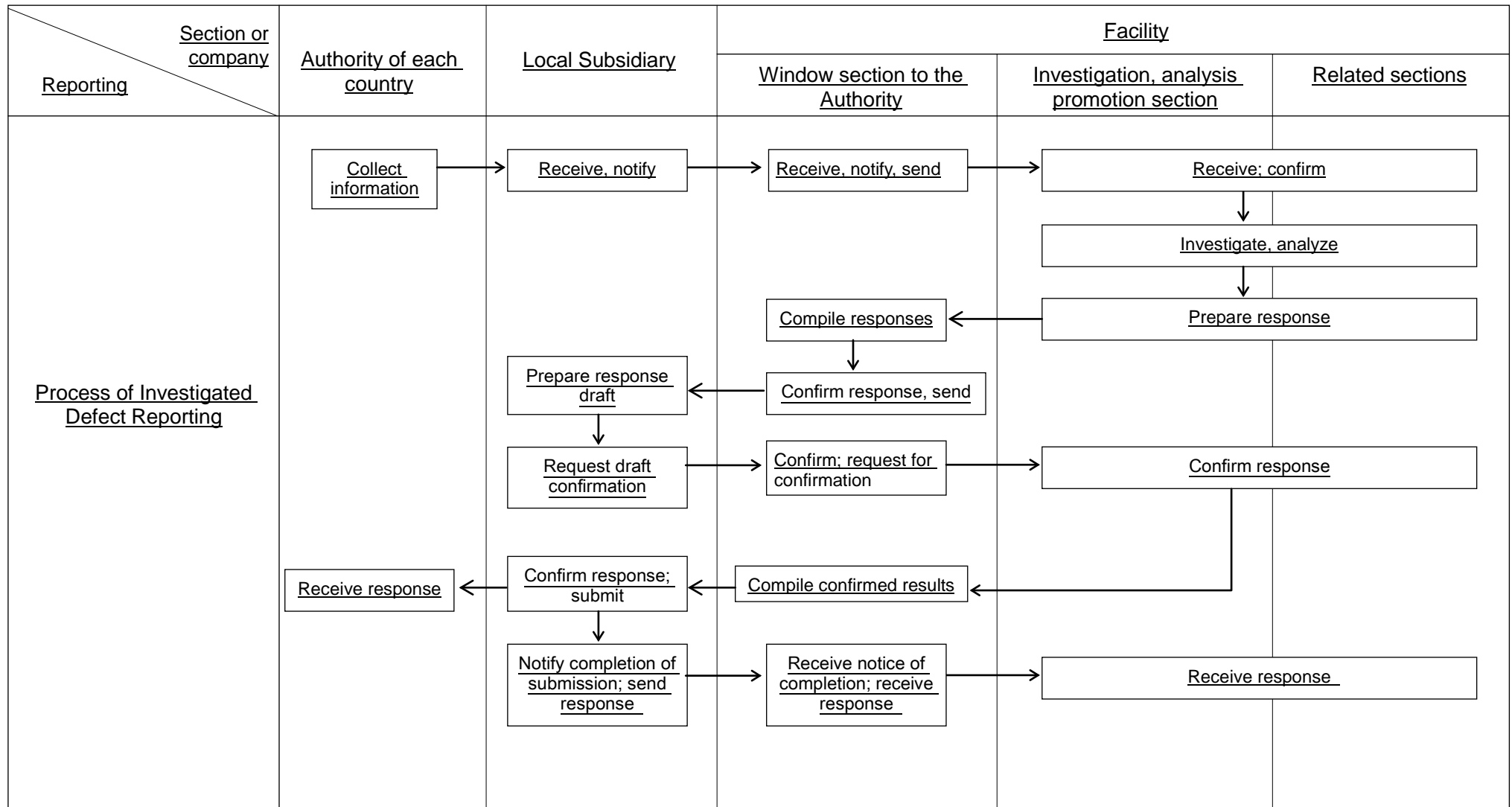
- (1) The window section to the Authority requests the necessary investigation to the investigation, analysis promotion section.
- (2) The investigation, analysis promotion section investigates and analyze the requested contents and sends that result to the window section to the Authority.

2.1.3 Submission of Report

- (1) The window section to the Authority compiles the investigated and analyzed results and send it to local subsidiary.
- (2) The window section to the Authority, when requested to confirm the response prepared by the local subsidiary, confirms with the investigation, analysis promotion section and sends the

result back to the local subsidiary.

- (3) The window section to the Authority receives notification that the response has been submitted to the Authority of each country, obtains the submitted material and distribute them to the related sections.

Processing System relating to Investigated Defect Reporting to the Authority of Each CountryAttachment-1 (paragraph 1.4)

[Headquarters Function]

1 General Provision

1.1 Purpose

The purpose of this standard is to ensure legality and to facilitate those operations by defining the basic requirements of market quality information, etc. reporting based on each country's regulation, MLIT Notification or instructions, etc. of Authority.

1.2 Scope

This standard applies to reporting of the following market quality information, etc.

No.	Type	Description
1	defect reporting to the Ministry of Land, Infrastructure, Transport and Tourism of Japan	The reporting based on “Reporting of information about an accident and/or a fire arising from the structure and component of the transportation vehicle” (Ministry of Land, Infrastructure, Transport and Tourism Notification No. 1621, of 23 January 23, 2009) and the investigation reporting of product defect based on the instructions of the Ministry of Land Infrastructure, Transport and Tourism (hereinafter referred to as MLIT)
2	early warning reporting of safety issues to the National Highway Traffic Safety Administration	Market information of both within and outside of the Unites States of America reported regularly (hereinafter referred to as the “US”) by motor vehicle manufacturers to the US National Highway Traffic Safety Administration (hereinafter referred to as “NHTSA”) based on Code of Federal Regulations (49 CFR Part 579 Subpart C “Reporting of Early Warning Information”) in order for NHTSA to acknowledge safety issues of vehicles at an early stage. Honda Motor Co., Ltd., as part the early warning reporting activity, is in charge of collecting death compensation claim information from countries other than the US-

Reporting of market quality information, etc. relating to emissions is in accordance with G-HQS “Market Quality Information etc. for Emission Treatment Standard.”

2 Defect Reporting to MLIT

2.1 Products subject to reporting

This standard applies to motor vehicles and motor bicycles produced by Honda and sold in Japan (includes motor vehicles and motor bicycles that are OEM-supplied Honda).

2.2 Definition of Terms

The definitions of terms used in this standard are as follows:-:

No.	Term	Definition
1	serious accident and/or fire	Any accident and/or fire resulting in loss of life or serious injury.
2	seriously injured person	One who has sustained injury or damage specified in paragraph 2 or 3 of Article 5 of the Enforcement Ordinance of the Automobile Liability Security Law (Cabinet Ordinance No.286, October 18, 1955) (Refer to Attachment - 4 "Definition of Seriously Injured Person ".
3	slightly injured person	One other than a "seriously injured person", who require medical attention by healthcare professionals (not applicable to those who do not require medical attention by healthcare professionals)
4	date which occurrence came to knowledge (date that received information)	Date which any sections of Honda Motor Co., Ltd. found out on the occurrence of serious accident and/or fire became aware of the date, place, circumstances, damage, etc. of the incident through newspapers, reports by users, police, fire service and other administrative agencies and realized the accident and/or fire as serious. *Applicable to serious accident and/or fire information described in No.2 of paragraph 2.3 "Reporting of information about an accident and/or a fire arising from the structure and component of the transportation vehicle" of this standard.

2.3 Types of Reporting and Their Contents

The types of defect reporting to MLIT and their contents are as follows:

No.	Type	Contents
1	defect reporting attributed to structure and component	<p>Of the defects Honda Motor, Co., Ltd. has collected within Japan based on MLIT Notification, to report those of which are applicable to any of the defects specified from no. 2 to 4 of this table regarding safety information, etc.</p> <p>For motor vehicles (excludes small-sized special motor vehicles), this reporting and hearing is based on 4 of Article 63 of the Road Transport Vehicles Act; for motorized bicycle and small-sized special motor vehicles, this report is based on the request from MLIT.</p>
2	accident and/or fire reporting attributed to structure and component of the transport vehicle.	<p>To report to MLIT the following information that are applicable to Attachment-5 “Accidents and/or Fire Information Subject to Reporting”:</p> <ul style="list-style-type: none"> • Accidents which vehicles of the self, or others or any properties, etc. have been damaged (excludes minor damage such as chippings and scratches to paint coating) • Accidents of personal injury or death (excludes minor injuries that do not require medical attention by healthcare professionals) • Fire that damaged vehicles, add-on parts, accessories (excludes fires that did not catch onto other areas and which have self-extinguished) <p>Report information regarding “serious accident and/or fire” within 30 days from the date which occurrence came to knowledge. Report as soon as possible regardless the deadline for those judged as having with high risk of spreading damage, such as accidents attributed to design, manufacturing. Quarterly report information, excluding “serious accident and/or fire.” Accidents and/or fire attributed to structure, component of road transport vehicles will be posted on MLIT homepage.</p>
3	regular defect reporting of road transport vehicle	<p>To report to MLIT the following information every quarter, without manufacturer judgment.</p> <ul style="list-style-type: none"> • Defect critical to safety relating to engine, steering system, transmission system, suspension system, braking system, running gear, and fuel system of the vehicle which were reported from the user or dealers, etc., and which are applicable to Attachment-6 “Symptoms Subject to Reporting and Classification Codes.” • Reported accidents and/or fire attributed to structure, components of road transport vehicle (excludes information reported based on No.2 of this table)

No.	Type	Contents
4	defect reporting of road transport vehicle for which improvement actions, etc. were taken	<p>To report to MLIT the following information as it arises.</p> <ul style="list-style-type: none"> Information same condition found in the structure, system or performance in the same area of the vehicle that has been subject to improvement actions and measures submitted to MLIT, as specified in the “Condition of the construction and device, or the performance deemed to be non-conforming to the requirements or defective, and their causes” field of the document submitted to MLIT. Information on new defect occurring from the taken improvement measures.
5	reporting of fact confirmation	Report sent to MLIT upon receiving their request to confirm facts, based on reports, etc. of defect relating to information directly reported to MLIT from the users, accident information from police, or defect information related to structure and components.
6	reporting following a reporting instruction by MLIT.	Report sent to MLIT when they instructs investigation reporting based on reports, etc. of defect relating to information directly sent to MLIT from the users, accident information from police, or defect information related to structure and components

2.4 Processing System

- 2.4.1 The processing system relating to processing of defect report is outlined in Attachment-2 “Processing System of Investigated Defect Reporting (Investigated Defect Reporting attributed to structure, component based on MLIT Notification)” and Attachment-3 “Processing System of Investigated Defect Reporting (Investigated Defect Reporting based on instructions from MLIT)”
- 2.4.2 The person responsible for each operation based on “Processing System of Investigated Defect Reporting” is the head of a section in charge of the applicable operation.

2.5 Reporting of information about defect caused by the structure and component of the vehicle based on MLIT Notification

- 2.5.1 Reporting of information about accidents and/or fires arising from structure and component of the transport vehicle
- (1) Distinguish information, Notify
- (a) The applicable Service Division per product (Motorcycle Operations), Automobile Technical Service Division, Service Division (Power Products Operations), Power Product Sales Division and Production Planning Division determines whether defect attributed to structure, components are subject to investigated defect reporting based on Attachment- 5 “Accidents and/or Fire Information Subject to Reporting” and Attachment - 6 “Symptoms subject to reporting and Classification Codes” and distinguishes them through electronic information processing system, etc.
- (b) Service section classifies the distinguished information into either information relating to “serious accident and/or fire” (refer to 1 of section 2.2) or “other accident or fire” categories, and informs the investigation and analysis section (refers to applicable Motorcycle Quality Assurance Division, Automobile Technical Service Division, Power Product Quality Assurance Division and Production Planning Division per product; the same applies hereinafter) of such.
- Report “serious accident and/or fire” information to Quality Audit & Compliance Division as well.

- (2) Investigation and Analysis of Information and Preparation of MLIT Report
 - (a) The investigation and analysis section determines whether market quality information is subject to accident and/or fire reporting based on the results of investigation and analysis of the market quality information.
For investigation, analysis of imported vehicles, etc., implement upon adjusting with the related sections (including overseas facilities).
 - (b) The investigation and analysis section, after investigating the cause, completes Attachment-7 "Format and Filling-in Procedures for Accident and/or Fire reporting resulting from the Structure and Component based on MLIT Notification" and submits to Quality Audit & Compliance Division.
If the form cannot be completed by the reporting due date, because investigation is still ongoing, explain as so in the "Cause of Occurrence" field.
 - 1) Promptly submit information relating to "serious accident and/or fire" that has been deemed to possess high risk of spreading damage, upon clarifying the condition
 - 2) Submit information relating to "serious accident and/or fire" other than 1) approximately ten days prior to reporting due date, upon clarifying the date of receipt
 - 3) Submit information other than "serious accident and/or fire" in the middle of the first month of the following quarter, upon quarterly compiling them.
 - (c) The investigation and analysis section, submits the additionally obtained information for those which its investigation was still on-going, to the Quality Audit & Compliance Division when obtained. .
 - 1) Promptly submit additional information relating to "serious accident and/or fire," obtained from investigated and analyzed results..
 - 2) Submit additional information of quarter reporting, obtained from investigated and analyzed results, in the following quarter reporting,
- (3) Confirmation of Reporting Content
 - (a) Quality Audit & Compliance Division confirms the reporting content from the investigation and analysis section revision is deemed necessary, adjust it with the investigation and analysis section.
 - (b) Quality Audit & Compliance Division handles the additional information in the same way as (a) above.
- (4) Submission to MLIT
 - (a) Quality Audit & Compliance Division submits the report to MLIT
 - 1) Promptly submit information relating to "serious accident and/or fire" that has been deemed to possess high risk of spreading damage
 - 2) Submit information relating to "serious accident and/or fire" other than 1) within 30 days from the date of receipt
 - 3) Submit report of information other than "serious accident and/or fire" by the end of the first month of the following quarter.

2.5.2 Regular defect reporting of road transport vehicles.

- (1) The service section quarterly compiles the information identified in paragraph 2.5.1(1)(a) that are subject to regular reporting, into Attachment-8 "Format and Filling-in Procedures for Regular Defect Reporting based on MLIT Notification", and submits it to the investigation, analysis promotion section.
Notify the investigation, analysis promotion section of the newly obtained information.
- (2) The investigation, analysis promotion section confirms the report and submits it to Quality Audit & Compliance Division by approximately the middle of the first month of the following quarter.
Submit additional information of new facts, etc. from the investigated and analyzed results and information obtained from the service section to the Quality Audit & Compliance Division at the next quarter reporting.

- (3) The Quality Audit & Compliance Division confirms the reporting content.
If revision is deemed as necessary, adjust with the service section and investigation, analysis promotion section.
- (4) Quality Audit & Compliance Division submits the report to MLIT by the end of the first month of the following quarter.

2.5.3 Defect Reporting of Motor Vehicles for which improvement actions, etc. were taken

- (1) Distinguish information, Notify
- (a) The service section, when obtains market quality information, which may be subject to 1) and 2) of paragraph 2.5.3 (2) "Information subject to reporting," of motor vehicle that has taken improvement measures, etc., distinguishes the information through electronic information processing system, etc.
- (b) Service section promptly informs Quality Audit & Compliance Division and investigation and analysis section of information previously identified.
- (2) Information subject to reporting
- Defects subject to reporting relating to improvement measures are as follows. Those which improvement measures were not take are excluded.,

subject to reporting	Remarks
1) Information same condition found in the structure, system or performance in the same area of the vehicle that has been subject to improvement actions and specified in the "Condition of the construction and device, or the performance deemed to be non-conforming to the requirements or defective, and their causes" field of the document submitted to MLIT	<ul style="list-style-type: none"> Both 1) and 2) include those attributed to operational errors occurring during improvement measures. Includes traffic accidents, fire which its occurrence may have been attributed to improvement measures. "Defects" referred in 2) do not include information not related to safety standards, safety, or usability.
2) Information that have newly occurred from the improvement measures.	

- (3) Preparation of Report and Submission to MLIT
- (a) The investigation, analysis promotion section, based on information from the service section, promptly prepares a report for information on accidents and/or fires related to improvement measures in the form of Attachment-9 "Defect Report of Motor Vehicles for which improvement actions, etc. were taken."
- 1) If the investigation is still on-going, write as so in the "Cause of Occurrence" field.
- 2) If the information in "Reporting of information about accidents and/or fires arising from structure and component of the transport vehicle," in paragraph 2.5.1 duplicates with information relating to "serious accident and/ or fire," submit it with the "Accident and/or Fire Information Report," upon coordinating with the investigation and analysis section.
- (b) The investigation and analysis section promptly compiles information in Attachment-9 "Defect Report of Motor Vehicles for which improvement actions, etc. were taken" as follows based on the results from investigation and analysis of market quality information, and submit it to Quality Audit & Compliance Division.
- 1) If the information is related to (2) "Information Subject to Reporting," as a result of investigated and analyzed results, promptly fill in the form and submit, even if the cause is still under investigation.
If the investigation is still on-going, write as so in the "Cause of Occurrence" field.
- 2) Promptly fill in the "Cause of Occurrence" and "Remarks" fields and submit as soon as the defect cause is identified from the investigated, analyzed result of the information reported in (3)(a) above,

- 3) Promptly submit the newly obtained information and additional information obtained from investigation and analysis.

- (c) Quality Audit & Compliance Division reviews the report from the investigation and analysis section, and promptly submits it to MLIT.

2.6 Defect Reporting based on MLIT Instruction

2.6.1 Processing regarding fact confirmation and Instructed Investigation Report

- (1) Quality Audit & Compliance Division, when instructed to confirm facts or report the investigation from MLIT, notifies the following section heads, etc. of the content.

	Motorcycle	Automobile	Power Product
Contact	General manager of <u>Motorcycle</u> Quality Assurance Division General manager of Service Division Chief Inspecting Engineer of related facilities (includes overseas production facilities) <u>Office manager of Technical Evaluation (HGA) of Honda R&D Co., Ltd.</u>	General manager of Automobile Technical Service Division Chief Inspecting Engineer of concerned facilities. (includes overseas production facilities) Quality representative <u>(related to fuel cell motor vehicle)</u> at <u>Production Planning Division</u> Chairman of Technical Evaluation Committee of Honda R&D Co., Ltd.	General Manager of <u>Power Products</u> Quality Assurance Division General manager of Service Division Chief Inspecting Engineer of concerned facilities. (includes overseas production facilities) Chairman of Technical Evaluation Committee of Honda R&D Co., Ltd.

- (2) Investigation and Analysis

- (a) The investigation and analysis section requests investigations necessary for fact confirmation or investigation report to the related sections.
- (b) The related sections promptly investigates the facts, in regards to the above request, and responds back to the investigation and analysis section.

- (3) Preparation of Confirmation Report and Investigation Report

- (a) Confirmation report in regards to fact confirmation inquiry

The investigation and analysis section compiles investigation results into a vehicle defect report using the form in Attachment-10 "Format And Filling-in Procedure For Vehicle Defect Confirmation Report" and submits the form within a week to the Quality Audit & Compliance Division.

- (b) Investigation Report in regards to Instruction

The investigation and analysis section compiles investigation results into a vehicle Defect investigation report using the form in Attachment-11 "Format and Filling-in Procedure for Vehicle Defect Investigation Report" and submits it prior to the reporting date set by MLIT, or to Quality Audit & Compliance Division within a month from the instructed investigation reporting date from MLIT.

- (4) Quality Audit & Compliance Division reviews the "Vehicle Confirmation Report" or the "Vehicle Defect Investigation Report", and immediately submits it to MLIT.

2.6.2 Processing of Hearing Instruction

- (1) Quality Audit & Compliance Division, when instructed to hold hearing from MLIT, informs the applicable general managers of either Motorcycle Quality Assurance Division, Automobile Technical Service Division, Power Product Quality Assurance Division or the person responsible for quality at the Production Planning Division.
- (2) The applicable division of either Motorcycle Quality Assurance Division, Automobile Technical Service Division, Power Product Quality Assurance Division or the Production Planning Division prepares the reporting materials.
- (3) Quality Audit & Compliance Division receives the reporting materials and reviews the contents.

- (4) The general managers of Motorcycle Quality Assurance Division, Automobile Technical Service Division, Power Product Quality Assurance Division, the person responsible for quality at the Production Planning Division or those designated by them, holds the hearing for MLIT.
Quality Audit & Compliance Division confirms that the hearing was held.

3 Early Warning Reporting of safety Issues to NHTSA

3.1 Products Subject to Reporting

This chapter applies to automobiles and motorcycles that are driven on public roads.

3.1.1 Honda and Acura brand products

3.1.2 Products that are OEM-supplied products by Honda under brand name of the supplier.

3.2 Definitions of Terms

The definitions of terms used in this chapter are as follows:

No.	Term	Definition
1	death compensation claim information	Information of a compensation claim (lawsuit or documentation) filed against Honda, Honda's local subsidiaries and/or joint venture partners for death accident, attributed to vehicle defect
2	similar vehicle	Same or similar vehicle as those sold in the US market, as defined in Part 579.4 of Title 49 of the Code of Federal Regulations
3	list of vehicle models	A compiled list showing whether-the same type of vehicles sold in the United States are sold in other countries
4	list of similar vehicles	List specifying similar vehicles, based on vehicle model list

3.3 Processing System

3.3.1 Processing system of operations relating to collecting compensation claims information is outlined in Attachment-12 "Processing System of Early Reporting of Safety Issues for Automobile, Motorcycle (Death Compensation Claim, etc.).

3.3.2 The person responsible for each operation based on this processing system is the head of a section in charge of the applicable operation.

3.4 Preparation of List of Similar Vehicles

3.4.1 Certification & Regulation Compliance Division prepares the list of vehicle models and similar vehicles, and presents them to Product Regulatory Office (hereinafter referred to as "AH-PRO") of American Honda Motor Co., Inc. (hereinafter referred to as "AH") by the end of September every year.

Submit the list of similar vehicles to the Quality Audit & Compliance Division as well.

3.4.2 AH-PRO reviews the list of similar vehicles and submits it to NHTSA

3.5 Collection and Compilation of Death Compensation Claim Information.

3.5.1 Collect death compensation claim information as follows:

- (1) Legal Division collects death compensation claim information from all global markets, except from the US.
- (2) Honda North America, Inc. (hereinafter referred to as "HNA") collects death and injury compensation claim information filed in the US.
- (3) The sales section of AH acknowledges the number of units sold in the US.
- (4) The sales section of AH collects warranty information, etc. of USA.
- (5) The sales section of AH and HNA accept information on customer complaints, warranty claims, and compensation claims on property damage filed in the US.

3.5.2 Legal Division, confirms information collected in (1) of paragraph 3.5.1 regarding compensation claim contents, etc. and submits it to the Quality Audit & Compliance Division.

3.5.3 Quality Audit & Compliance Division determines whether information collected in (1) of paragraph 3.5.1 is subject to early reporting.

- 3.5.4 Quality Audit & Compliance Division prepares a monthly report, based on (1) or (2) below, obtains approval from the general manger of Quality Audit & Compliance Division, and submits it to AH-PRO within 10 working days from the end of each month.
 - (1) Decision on whether or not the information is subject to early reporting
 - (2) Report from Legal Division stating there has not been death compensation claim
 - 3.5.5 The AH-PRO quarterly compiles the collected information and reports to NHTSA within 60 days from the end the quarter.
- 3.6 Collection and Provision of Death Compensation Claim Information of OEM products
- 3.6.1 The sections concluding OEM product purchase agreements coordinate with their suppliers for collection and provision of death compensation claim information on OEM products.
 - 3.6.2 Collect and provide information from the Japanese market as follows:
 - (1) Quality Audit & Compliance Division collects death compensation claim information regarding products Honda has supplied presents it to Legal Division.
 - (2) Quality Audit & Compliance Division presents suppliers with death compensation claim information regarding products Honda purchased.

4 Supplementary Provision

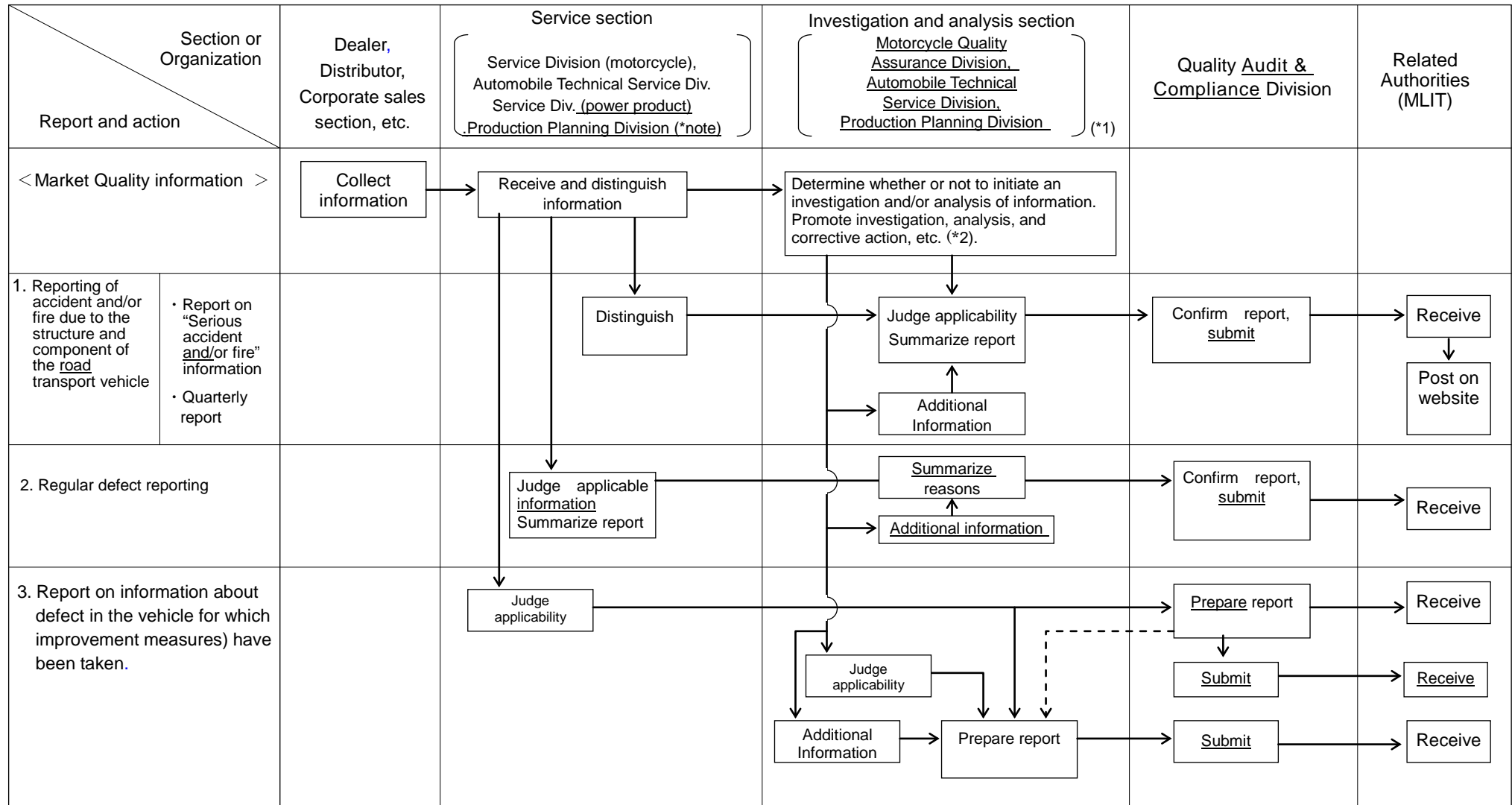
4.1 Application

Matters relating to the establishment, revision or implementation of this standard are outlined in G-HQS [Quality Management Standards Control Standard].

Attachment- 2

(paragraph 2.4 and 2.5)

Processing System of Investigated Defect Reporting (Investigated Defect Reporting attributed to structure, component based on MLIT Notification)

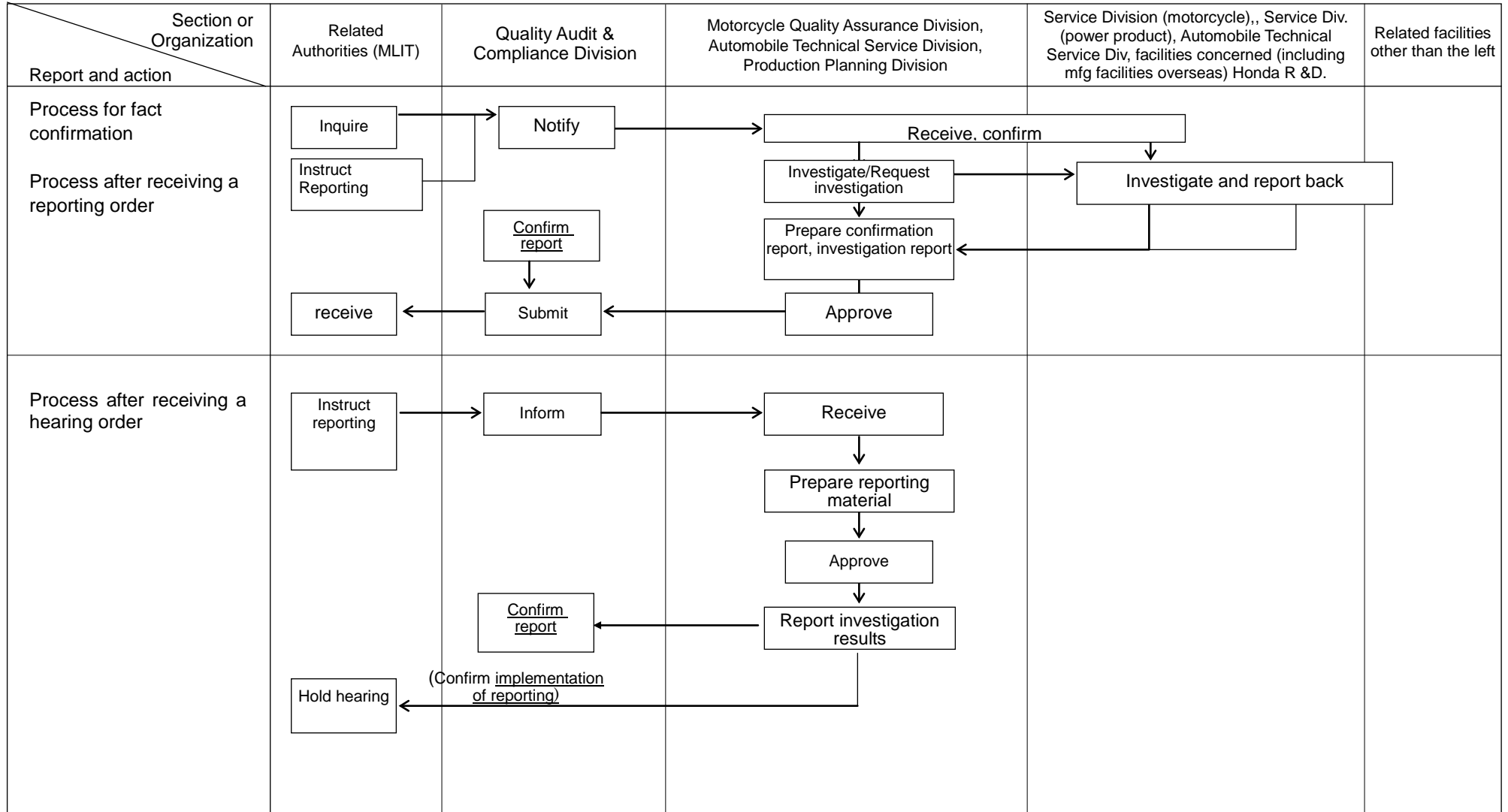


(*Note). Production Planning Division is only responsible for fuel cell vehicles.

(* 1) Manufacturing section or manufacturing facility overseas implements investigation, analysis and corrective action based on adjusted result with relevant sections (includes overseas manufacturing facilities).

(* 2) If a factory performs investigation and analysis of automobile transmissions of less than two years after they were sold, the facility responsible for the defect will perform investigation and analysis

Attachment-3 (paragraph 2.4 and 2.6) Processing System of Investigated Defect Reporting (Defect Reporting based on instruction from MLIT)

(Note) Production Planning Division is responsible only for fuel cell motor vehicles.

Attachment- 4 (Paragraph 2.2)

Definition of Seriously Injured Person

ENFORCEMENT ORDINANCE OF THE AUTOMOBILE LIABILITY SECURITY LAW, (Cabinet Ordinance No.286, 1955) (excerpt)

Article 5

(2) Person who has sustained any of the following injuries:

- a. Symptoms of damaged spinal cord due to spinal column fracture
- b. Fracture of brachium or forearm, with complication
- c. Fracture of thigh or lower leg.
- d. Internal organ rupture with peritonitis
- e. Injury requiring hospitalization for fourteen days or more, and requiring medical attention from the doctor for thirty days or more

(3) Person who has sustained any of the following injuries (excludes those prescribed under (a) to (e) of the above)

- a. Fracture of spinal column
- b. Fracture of brachium or forearm
- c. Rupture of internal organs.
- d. Injury necessitating hospitalization, and requiring medical attention from the doctor for thirty days or more
- e. Injury necessitating hospitalization for fourteen days or more

Attachment- 5 (Paragraph 2.3 and 2.5) Accidents and/or Fire Information Subject to Reporting

* Vehicles (of U.S. Forces in Japan, Japan Self-Defense Forces, or by diplomats, inapplicable to Road Transport Vehicles Act and unregistered vehicles are exempt from this reporting.

Type of Information	Information subject to reporting	Information exempted from reporting
Traffic accident	<p>Accident occurring while driving (includes parked and stopped vehicles; the same applies hereinafter), which are or may be attributed to structure, components of vehicles, add-on parts or accessories.</p> <p>Accidents attributed to structure, components of vehicle, add-on parts, or accessories are as follows:</p> <ul style="list-style-type: none"> ① Attributed to design or manufacturing ② Attributed to inappropriate inspection, maintenance, use (maintenance failure, modification, overloading, etc.) ③ Attributed to malfunctioning, damage to components, parts, which etc. the causes remain unknown 	<ul style="list-style-type: none"> ① Clearly attributed to driving or operational error. ② Attributed to usage other than the intended purpose of road use. <ul style="list-style-type: none"> • Report if it occurs while a vehicle is in operation, even if it is caused by an unintended use of the vehicle. • Report if it could possibly occur while a vehicle is in normal operation on public roads, even by an unintended use of the vehicle. ③ Attributed to secondary damage caused by collision, etc.. (such as injury caused by airbag deployment) ④ Attributed to external factors such as natural disaster, etc.
Accident other than traffic accident	<p>Accident causing bodily injuries, which are attributed to structure, components of vehicles, add-on parts or accessories.– (such as injury caused by falling rear door, reclining seat, or finger bone fracture from automatic sliding door, etc.)</p> <p>(Note)</p> <ul style="list-style-type: none"> • Accidents that has been damaged due to structure, components of vehicles are subject to reporting if abnormalities are found in them (e.g.) Includes falling rear door, aged deterioration. • Unexpected accidents, which the occupants, etc. were not aware of, and those of which are not attributed to structure, components, such as auto door, etc. are subject to reporting (e.g.) electrically-powered components such as automatic sliding door, power window, automatic closer. 	<ul style="list-style-type: none"> ① When it is clearly resulting from the negligence of the driver, such as intentional abuse. ② Attributed to usage other than the intended purpose of road use. ③ Attributed to external factors such as natural disaster, etc. <p>(Note)</p> <ul style="list-style-type: none"> • Accident resulting from careless operations of doors, etc. the user directly operates are not subject to reporting.

Type of Information	Information subject to reporting	Information not requiring reporting
Fire	<p>Fire occurring while the vehicle is in operation, which its source of ignition started or may have been started from vehicle or add-on parts and/or accessories. (includes fire resulting from flammable materials contacting with heat source.)</p> <p>(Note)</p> <ul style="list-style-type: none"> If a fire occurred in a parked vehicle and its origin is unknown because the vehicle was completely burned down, etc. the cause of the fire will be investigated to determine “ what could have caused the fire.” If the cause of the fire remains unknown, report as so. 	<p>① Those resulting from damage, etc. due to accidents such as car crash.</p> <p>② Ignition source the user brought in, such as lighter, etc., which are not directly related to the vehicle.</p> <p>③ Attributed to usage other than the intended purpose of road use.</p> <p>④ Attributed to external factors such as natural disaster, etc.</p>
Accident and/or fire occurred during operation	<p>In principal, accidents occurring during operations are not subject to reporting.</p> <p>(Note)</p> <p>However, accidents attributed to broken genuine tools, such as genuine Honda jack, is subject to reporting.</p> <p>(e.g.) “ during operation” are operations, such as regular maintenance work that require caution, knowledge, loadings and unloadings, and those performed by the user.</p>	

Symptoms Subject to Reporting and Classification Codes

① Report if any symptoms same as or similar to the following examples is reported for each component.

Small Classification of subject component (classification of areas and parts)		Class. Code	Symptoms subject to reporting	Examples of subjected symptoms, etc.	
				Subjected symptoms, etc.	Not subjected symptoms, etc.
Engine	Engine, general	E0	(Symptoms that does not apply to any of the followings)		• Common engine troubles, such as engine stalling, cannot restart, are not subjected due to many similar symptoms (accidents are subject to reporting).
	Engine, main body	E1	• Engine locks up while driving. • Sudden unintended braking	• Locks due to sudden breakage in engine main body • Includes engine lock not accompanied by wheel locks • Does not include the ability and inability of driving in limp mode	
	Lubrication component	E2			
	Cooling system	E3	• Blown out coolant inside the vehicle, obstructing driver's front view and causing burns.	• Intruding coolant-into vehicle compartment with symptoms of burns, etc.	
	Acceleration and throttle	E4	• Sudden starting, accelerating, uncontrollable vehicle	• High or increased revolutions will depend on the reported symptom. • Including symptoms such as floor mat entrapment.	• Symptoms not associated with sudden starting, accelerating, uncontrollable vehicle
	Other potions or parts of the engine system.	E9	(Refer to symptoms above)	• Falling parts (mufflers, etc.), subjected during accidents • Secondary symptoms causing accidents, fires	• Breakage of components, such as mufflers, etc., but did not lead to accidents
Power Transmission	Clutch (includes operating component)	T1	• The housing damaged and fell off while driving.		
	Sudden start, etc. of AT vehicles	TA	(Symptoms associated with sudden start up of the automatic transmission vehicle) Symptoms subject to MLIT notification in the right Excludes symptoms other than passenger vehicle and derivative van	• Accidents (includes those which may have been caused by wrong operation) caused by sudden forwarding or backing at start or claims (dealer information, customer service complaints, MLIT request, notification, information from police, consumer organization) of sudden unintended moving of the vehicle, contrary to the driver’ s intention (hereinafter referred to as “sudden moving, etc.”) (MLIT Notification issued in 1980)	
	AT (includes operating component)	T2	• Wheel locks up while driving.		
	MT (includes operating component)	T3	• Drive forward or backward contrary to the		

	Transfer	T4	indicator panel during driving • Vehicle moved while lever was parked in the P range		
	Propeller shaft	T5	• Damaged and fell off while driving	• “Fall off” includes disengagement of one of the sides (dangling, etc.).	
	Driveshaft	T6	• Damaged and fell off while driving		
	Differential	T7	• Wheel locks up while driving		
	Other potions or parts of power transmission system	T9	(Refer to symptoms above)	• Components, such as motorcycle, not included in the above (drive chain, etc.)	

< continued >

Small Classification of subject component (classification of areas and parts)		Class. Code	Symptoms subject to reporting	Examples of subjected symptoms, etc.	
				Subjected symptoms, etc.	Not subjected symptoms, etc.
Travel device	Tire	A1	• Tire burst while driving	• To be in accordance with Appendix 2 “ Guidelines for corrective action regarding tires” of “Guidelines for determining corrective action regarding specific aftermarket add-on devices” (MLIT Notification No. 505 of 15 August 2003)	• Symptoms other than those listed in Appendix 2 “ Guidelines for corrective action regarding tires” of “Guidelines for determining corrective action regarding specific aftermarket add-on devices” (MLIT Notification No. 505 of 15 August 2003)
	Wheel	A2	• Wheel(s) came off while driving		
		A7	• circular-arc crack		
	Front axle, hub	A3	• Wheel(s) came off, locked up while driving. • Axle broke	• Includes hubs.	
	Rear axle, hub	A4			
	Wheel bolt, nut	A5	• Wheel(s) came off while driving.		
	Wheel bearing	A6	• Wheel(s) came off while driving.		
	Other potions or parts of the travel device.	A9	(Refer to symptoms above)		
Control system (Steering system)	Steering, general	S0	(If any of the following do not apply.)	• Any symptoms that cannot operate • Cannot turn the steering wheel • Does not turn even when the steering wheel is turned • The steering does not turn back to its original position— • Any symptoms that reported regardless of equipment requirements	• Cannot turn the steering wheel other than when driving (when parked) • Does not include symptom which only the steering wheel is heavy due to not working power assist • Steering wheel is heavy • Power steering does not work • Power assist does not work. • The steering wheel does not turn back or turns poorly • Does not return. • Does not include symptoms related to stability feeling (influence from road condition, straightline stability, steering wheel pull, inclination, etc.)
	Handle, column (to the area connected to the gearbox)	S1	• Steering inoperative/steering wheel hard to turn while driving.		
	Gear, box	S2			
	Power steering system	S3	• Steering wheel does not work, cannot turn the steering wheel while driving		
	Rods, arms (including front and fork for motorcycles)	S4	• Steering wheel does not work, cannot turn the steering wheel while driving		
	Other potions or parts of the control system.	S9	(Refer to symptoms above)		

Symptoms subject to reporting and Classification Codes

Small Classification of subject component (classification of areas and parts)		Class. Code	Symptoms subject to reporting	Examples of subjected symptoms, etc.	
				Subjected symptoms, etc.	Not subjected symptoms, etc.
Braking stem (Main brakes)	Brake, general	B0	(Symptoms that does not apply to any of the followings)	Symptoms of inability to brake • Symptoms that cannot steer when braked (Significant imbalance sudden locking, etc.) • Claims that “ brake did not, do not work “.	• Refer to initial symptom classification for symptoms such as brake failure due to engine stalling
	Control systems such as pedals	B1	• Brake does not work when driving • Sudden braking is activated while driving		
	Brake disc, pad	B2	• Sudden braking is activated while driving • Cannot steer when braked		
	Drum brake, lining	B3	• Brake does not work when driving • Cannot steer when braked		
	Master cylinder	B4	• Brake does not work when driving • Cannot steer when braked		
	Wheel cylinder Disc Caliper	B5	• Sudden braking is activated while driving		
	Brake booster Including component, braking systems, etc.	B6	• Brake does not work when driving • Sudden braking is activated while driving.		
	Hose and pipe or transmission device.	B7	• Brake does not work when driving • Cannot steer when braked • Sudden braking is activated while driving		
	Braking force control device including, ABS, other braking systems and electronic control units,	B8	• Brake does not work when driving • Cannot steer when braked • Sudden braking is activated while driving.		
	Other potions or parts of the braking system.	B9	(Refer to symptoms above)		
(Parking brake)	Parking brake, general	P0	• Parking brake released, vehicle moved while parked • brake suddenly engaged while driving.	• Symptoms that occurred while parked	• Symptoms that occurred when the vehicle is stopped, when starting up the vehicle on sloping road
	Operation system, such as peddle	P1	• Parking brake released, vehicle moved while parked		

Small Classification of subject component (classification of areas and parts)		Class. Code	Symptoms subject to reporting	Examples of subjected symptoms, etc.	
				Subjected symptoms, etc.	Not subjected symptoms, etc.
Shock absorbing system	Shock absorbing system, general	K0	Parking brake released, vehicle moved while parked	• Ball joint came off and cannot drive	
	Joint and connected areas	K1	• Sudden tug of steering wheel when driving • Cannot steer, brake when driving		
	Leaf spring	K2	• Sudden tug of steering wheel when driving • Cannot steer, brake when driving		
	Coil spring	K3			
	Air suspension	K4	• Sudden tug of steering wheel when driving • Cannot steer, brake when driving		
	shock absorber	K5			
	Stabilizer	K6	• Sudden tug of steering wheel when driving • Cannot steer, brake when driving		
	Other potions or parts of the shock absorbing system.	K9	(Refer to symptoms above)		
Fuel System	Including fuel tank components.	F1	• Substantial fuel leakage. (fuel system damaged, came off, etc.)	• Large amount of leakage, Substantial leakage . • Findings related to large amount of leakage • Large amount of leakage of failure mode (damaged, came off, etc.) • Gasoline leaks, leaked	• Refer to guideline* • For gasoline, dripping, or those of minor caused by spewing (seeping out by pipe connections) • Gasoline seeps out * "guidelines" refers to "Guidelines for determining corrective action" issued by the Japan Automobile Manufacturers Association, Inc.
	Fuel pipe and hose	F2			
	Fuel pump	F3			
	Fuel filter	F4			
	Carburetor	F5			
	Fuel injection system	F6			
	Gas apparatus	F7	• Substantial fuel leakage.		
	Other potions or parts of the fuel system	F9	(Refer to symptoms above)		
Other component		Z0	• Accident, fire (all other component.)		

■ Others

1	If information contains more than one symptom reported for the same component..	• Applicable to symptoms that apply within the concerned component..
2	If information relates to more than one component	• Subject to reporting if applies to symptom in the component classification
3	If there are duplicated information (first report, second report, etc.)	• Report the first information subject to reporting. • If second or later information is subject to reporting, report information of concern.
4	Handling of second and later reports of duplicated information	• Reporting of second and later reports of duplicated information is omitted
5	If headlines of the first and second report are different, or if it will continue onto the next quarter.	• Reporting of second and later reports of duplicated information is omitted • It may be subject to reporting, but is to be specified as so in the remarks column.
6	Handling of information on accidents reported as being caused by others.	• Report if the reported contents are subject to reporting even if has been caused by others. (e.g.) A person was involved in an accident, hit by the other, and injured because the airbag did not deploy.
7	Handling of information on accidents reported as being caused by factors not subject to reporting (reported by the user that the accident was due to driving or operation errors by the driver)	• Not subject to reporting if it is reported by the user that the accident is due to “operation errors, etc.” , and if there are no other reports indicating that accident is attributed to the vehicle . (e.g.) Broke the lower arm of the vehicle by hitting the sidewalk from driving error

Format and Filling-in Procedures for accident, fire reporting resulting from the structure and component based on MLIT Notification

Attachment - 7 (paragraph 2.5)

Accident and/or Fire Information Report

Write the date of submission of this form if reporting a serious accident or fire.

/ (yyyy /mm) to / (yyyy /mm)

Company name : Honda Motor Co., Ltd.

	Date received information	Date occurred	Vehicle Name	Type	Common name	Frame Number	First registration date	Traveled Distance	Component Name	Classification code	Engine Type	Summary of accident, etc.	Damage Details	Recall History	Causes of Occurrence	Vehicle Type	Remarks
Report Content	The date the manufacturer of the vehicle was notified of the accident or fire.	The date the accident or fire occurred.	The name that appears on documents such as motor vehicle inspection certificate.	Vehicle type. Vehicle type number without exhaust emission regulation certification mark is also acceptable.	Registered name or commonly used name of the vehicle. If there are more than two common names for one vehicle type, because of derived models, etc, list both names.	The serial number on the vehicle frame. Those only composed of numbers are acceptable.	Year and month, or year, month and date of first registration of the vehicle. If this is the date of sales, etc., write as so in the Remarks field with information on the date of sales, date of resale or date of re-registration	Traveled distance is the total distance the vehicle at the time the accident or fire occurred. Write the traveled distance as it appears in the market reports. Provide total time of use, if the vehicle does not have an odometer.	The name of the component in the defect occurred.	Write the classification code applicable to the symptom of the defect caused accident or fire.	The type of engine used or the designation of the engine used in-house including engine type. Write the engine type if defect results from engine failure.	Provide a summary of the accident, etc. If the circumstances of the accident are only explained by the concerned driver, and the facts of the accident remain unknown, write down as so. Explain how the concerned driver responded to the accident (how the driver managed to avoid the accident, or to extinguish fire), if known.	Identify if it is an accident or a fire, or if it involves personal injury. If it involves personal injury, explain the extent of the injury, either death, severe injury, or mild injury with the number of persons injured.	Write whether or not a recall or corrective action has been made in the past. This is not required if the defect subject to recall or corrective action is clearly not the cause of the accident or fire.	Write the cause of the accident. Write the results of investigation, etc. (if it is still under investigation, write down as so).	Identify the type of vehicle; passenger motor vehicle, light motor vehicle, light motor truck, small-sized special motor vehicle, and motorcycle, light motorcycle or motorized bicycle.	Write remarks, if any. • Write "●" on all information to be released. • Provide information such as schedule of a witness investigation on the vehicle involved in the accident or fire, if scheduled to perform. • If it is under investigation by police or fire services, and details of the investigation are allowed to be released, write as so. • Investigation methodology (such as investigation with police, hearing interview with the user)
Entry procedure	<div>Fill out based on information contained in "Field report" from dealers, distributors, etc. Accident information is used to report investigations after receiving information or to report obtained information, so fill out based on such information.</div>								Select from component listed in Attachment 5. This is written by the investigation and analysis section based on replacement parts, etc.	Write the appropriate code based on Attachment 6 "Symptoms subject to reporting and Classification Codes" ..	Write engine type if the defect appears to be engine-related.	Summary and result of the accident. 【for accident】 • Place and circumstance of the accident. • Defect symptom of when the accident occurred. • Accident details • Details of injury, etc. if any. • Actions taken by the driver. 【for fire】 • Place and circumstance of the fire. • Place where the fire started and symptoms. • Damages due to fire. • Actions taken by the driver.	Damages to persons or properties, etc.	Write whether or not any recall has been issued.	Results of accident investigation and analysis, etc. covering the following as much as possible. • Defect occurrence mechanism • Defect causes • Evidence for identified causes. Take into the following when completing the form • Clearly state that the occurrence cause is either a definite or an assumption. . • Avoid using terminologies and jargons that people outside the company might not understand. • Provide manufacturer inspection results		
Example	2008/1/6	2007/12/27	Honda	RB2	ODYSSEY	3002104	2003/12	59578	Others	Z0		While driving on a highway in XX prefecture, smoke started coming from the air conditioning vent. Stopped the vehicle and called the fire dept. The fire was put out but the engine room was burned.	engine-room burnt out	None	Since there is a trace of an oil leak around the cylinder head, we assume that oil at high temperature adhered leaked from the cylinder head to the exhausts pipes and caused a fire.	Passenger vehicle	Witnessed by officers from XX fire department.
	2008/1/6	2007/12/27	Honda	NC26	Steed	30987	1992/9	30987	Braking system	B1		Brake did not work while driving on a public road in XX prefecture. The rider dragging his/her feet on the ground to slow down, but the motorcycle hit an electric pole, the rider's head was slammed into the handles, causing injury	Personal injury. One person suffers mild injury.	None	Under investigation	Motorcycle	To be witnessed by police officers form XX police department in 20XX/XX/XX.

Note 1) Engine type must be provided for accidents or fires resulting from engine failure.

Note 2) Leave this field blank if there is no entry in market reports or if it remains unclear. Write "under investigation" if investigation is still in progress.

Note 3) Use half-width characters for alphanumeric characters and full-width characters for Japanese Kana characters.

Date From / / ~ / / (MM/YYYY)
Company: Honda Motor Co., Ltd

Defect Report

		Control Number	Date received information	Date occurred	Vehicle name	Type	Common name	Frame number.	First registration date	Traveled distance	Component Name	Classification code	Engine type	Details of Defect (as reported)	Remarks
Report Contents		The number given by the vehicle manufacturer, etc. when receiving information, or when registered the vehicle.	The date the vehicle manufacturer was notified of the defect or received a report thereof.	The date that the defect occurred, that the dealer, etc. received defect information, or that the vehicle was brought to the dealer. <div>Fill out based on information contained in "Field report" from dealers, distributors, etc.</div>						Traveled distance is the total distance traveled by the vehicle by the time that the defect occurred.				Summary of defect Summary of a claim or report relating to market quality by a user or dealer. Do not include manufacturer's judgment and provide information as it is obtained	Write remarks if any. Provide investigation results, manufactures' comments, etc., regarding the cause of the defect, including subsequent information
	Entry Procedure	Write the number of the Market Quality Information [Communication Report] .	Write the date in the Gregorian calendar that Market Quality Information [Communication Report] was issued.	Write the date the customer reported the defect to the dealer. (For motorcycles, enter the date on which the motorcycle distributor first obtained information of the defect)	<div>Refer to Accident /Fire report for the same entries.</div>							Summarize and describe briefly the claim, report, etc. based on details, occurrence circumstances, and investigation results of the defect provided in the "field report" and	under special remarks • Describe the cause or possible cause of the defect. If it was due to maintenance failure, write as so. • Provide the current status of the defect, such as "parts not retrieved" or " details unknown" , if investigation has not been completed. • If the defect is resulting from the product, write whether the defect occurs singly or multiply, if known. • If investigation is still in progress, write as so.		
008080220080106153948		2008/1/6	2007/12/17											Vehicle suddenly started moving forward and crashed when the gear was in P position	
008080220080208152315		2008/2/8	2008/2/7											Fire started while driving.	Under investigation

Note 1) Engine type must be provided for accidents and/or fires resulting from engine failure.
Note 2) Follow the same manner as is provided for Note 2 and Note 3 found in Accident and/or Fire report.

Attachment —9 (paragraph 2.6)

Defect Report of Motor Vehicles for which improvement actions, etc. were taken

Date: YYYY/MM/DD

Honda Motor Co. Ltd.

Report on information about defect in the motor vehicle
for which improvement measures were taken

Date defect occurred		Date corrective action implemented	
Vehicle name, type (common name)	Write the date vehicle passed the completion inspection		
First registration date		Production date	
Frame number		History of accident or fire	Yes / No
Occurrence situation			
Occurrence cause			
Remarks			

(Reference)

Recall notification number or improvement measure number		Submitted Date	
Name and type (common name) of the vehicle			
Condition of construction and component, or the performance deemed to be non-conforming to the requirements or defective, and their causes.			
Improvement measure description			

Motorcycles : Quality Innovation Division
Automobiles : Automobile Quality Innovation Division
Power Products : Power Products Innovation Division
Fuel Cell Vehicles : Automobile New Model Center

Report Date: YYYY/MM/DD
Company/Division XX Div., Honda Motor Co. Ltd

Write report date

1. Investigation request date

• Write the date of request from MLIT.
• If requested by email, write the date of receipt of the email.

2. Defect description

• Write the details of the defect information requested by MLIT
• Use one form for one defect.

3. Date Defect occurred

• Write the date on which defect occurred.
YYYY/MM/DD

4. Vehicle name/ common name

• Write the vehicle's name and common name that were described in the application for type approval.
Honda XXXXXX

5. Type

• Write the vehicle's type number that was described in the application for type approval .
○○○—○○○

6. Engine type

• Write the vehicle's engine number that was described in the application for type approval.
○○○○

7. Frame number

○○○—○○○○○○○

8. Production date

• Write the date the Vehicle Inspection Certificate was issued (completion inspection passed date)
YYYY/MM/DD

9. License number

• Write exactly as it appears on the motor vehicle inspection certificate.
○○○○○ ○○○○

10. First registration date

YYYY/MM/DD

11. Distance Traveled

○○○○km

12. History of accident

• Write "yes" or "no".
• Does not include fires.
• Refer to Attachment —4 "Accidents and/or Fire Information Subject to Reporting." for completing this field.

13. History of recall.

• Write "yes" or "no" for whether or not a recall has been issued for a defect with the vehicle whose frame number is provided in no. 7.
• If "yes", provide recall number, changed parts, etc., and recall notification date.
E.g. : Recall No. X X X X "Continuously Variable Transmission", submitted on YYYY/MM/DD.
• Provide information on improvement measure to be taken to the vehicle requested for investigation, along with S/C.
• Write the frame number only if known.

14. Cause or probable cause of the defect

• Write the cause, if known
E.g. : XX was caused by YY, resulting in ZZ.
• Write the probable cause of the defect if it is estimated from the results of investigations, analyses, etc. although its true cause remains unknown.
E.g. : It is presumed that XX was caused by YY, resulting in ZZ.
• Write that the cause is unknown if defect symptom is estimated from the results of investigations, analyses, etc.
E.g.: Due to XX, the true cause is not identified and remains unknown.
• If it is under dispute in a litigation, write that no details will be provided..
E.g.: No details about the true cause will be released because of pending litigation.
• For those currently being investigated or analyzed, describe the situation at the time of preparation
• Write "under investigation" if the cause is under investigation.
• If there is no information, write " no applicable information".

15. Final symptom of the defect

• Write "Remains unknown because causes have yet to be identified" if no.14 states "probable cause", "causes remain unknown" or "under analysis" .
• If causes have been identified, provide the final symptom identified from analyses, etc.

16. Occurrence of the same type of defect (past 3 years).

• Write "Remains unknown because causes have yet to be identified" if no.14 states "probable cause", "causes remain unknown" or "under analysis" . • if causes have been identified, this field is for vehicles with similar problems due to the same causes.
• If any recall has not been issued to address the cause, provide the number of cases in which defect occurred without the recall.

17. Number of units produced with the same defect .

• Write "Remains unknown because causes have yet to be identified" if no.14 states "probable cause" or "causes remain unknown" .
• If causes have been identified, provide the number of units produced and described in No.16.
○○○○ units (type ○○○○, total units produced.)
• Decide whether or not corrective action such as recall is needed, and if the scope of the recall can be identified, provide the number of units subject to recall.
○○○○ units (type ○○○○)
• If any recall has not been issued to address the cause, provide the number of units subject to recall.
○○○○ units (Number of units subject to recall: ○○○)
(if there are more than one type, write "○○○○ units. All produced units of type ○○ or type ○○").

18. Your opinion on this defect .

Outline your opinion the corrective action plan based on severity, trend, etc. of the defect .
Example 1 : Since XX was found from results of YY, we have come to the conclusion that no action is necessary.
Example 2 : The occurrence of defects in the market is converging and we believe special actions are not necessary.
Example 3 : This has been under investigation by police and we cannot make any comments.
Example 4 : This has been under dispute in a litigation, we cannot make any comments.

(To be prepared on an A 4 size paper in a vertical layout)

No1 to 5, 7, and 14 to be completed.

Attachment -11 (paragraph 2.6)

Vehicle Defect Investigation Report

Motorcycles : Quality Innovation Division
Automobiles : Automobile Quality Innovation Division
Power Products : Power Products Innovation Division
Fuel Cell Vehicles : Automobile New Model Center

Report Date: YYYY/MM/DD
Company/Division XX Div., Honda Motor Co. Ltd

1. Investigation request date	
2. Defect description	
3. Date defect occurred	
4. Vehicle name/ common name	
5. Type	
6. Engine type	
7. Frame number	
8. Production date	
9. License number	
10. First registration date	
11. Distance Traveled	
12. History of accident	
13. History of recall.	
14. Cause or probable cause of the defect.	<ul style="list-style-type: none">• Write the cause, if it is known. E.g. : It is determined that XX was caused by YY, resulting in ZZ.• Write the probable cause of the problem as presumed from results of investigations, analyses, etc. although its true cause remains unknown. Example. : It is estimated that XX was caused by YY, resulting in ZZ.• Write that the cause is unknown if defect symptom is estimated from the results of investigations, analyses, etc. Example.: Due to XX, the true cause is not identified and remains unknown.• For those currently being investigated or analyzed, describe the situation at the time of preparation.• If there is no information, write “ not applicable information” .• If it is under dispute in a litigation, write as so. Example. : No details about the true cause will be released because of pending litigation.
15. The final symptom of the defect	
16. Occurrence of the same type of defect (in the past 3 years).	
17. Number of units produced with the same defect.	
18. Your opinion on this defect	

(To be prepared on an A 4 size paper in a vertical layout)

1. Refer to Attachment 7 “Format and Filling-in procedure for regular defect report based on MLIT Notification” for those other than listed in “14. Cause or probable cause of the defect”.
2. If there is more than one occurrence in “ 16. Occurrence of the same type of defect”, write “ Attachment “ for the following fields, and complete the table below with necessary information.
 - ① Date defect occurred
 - ② Frame Number
 - ③ Production date
 - ④ License number
 - ⑤ First registration date
 - ⑥ Distance traveled
 - ⑦ History of accident.
 - ⑧ Defect description
 - ⑨ Vehicle requested for investigation
3. “unknown” is acceptable for fields that are unknown.

Attachment

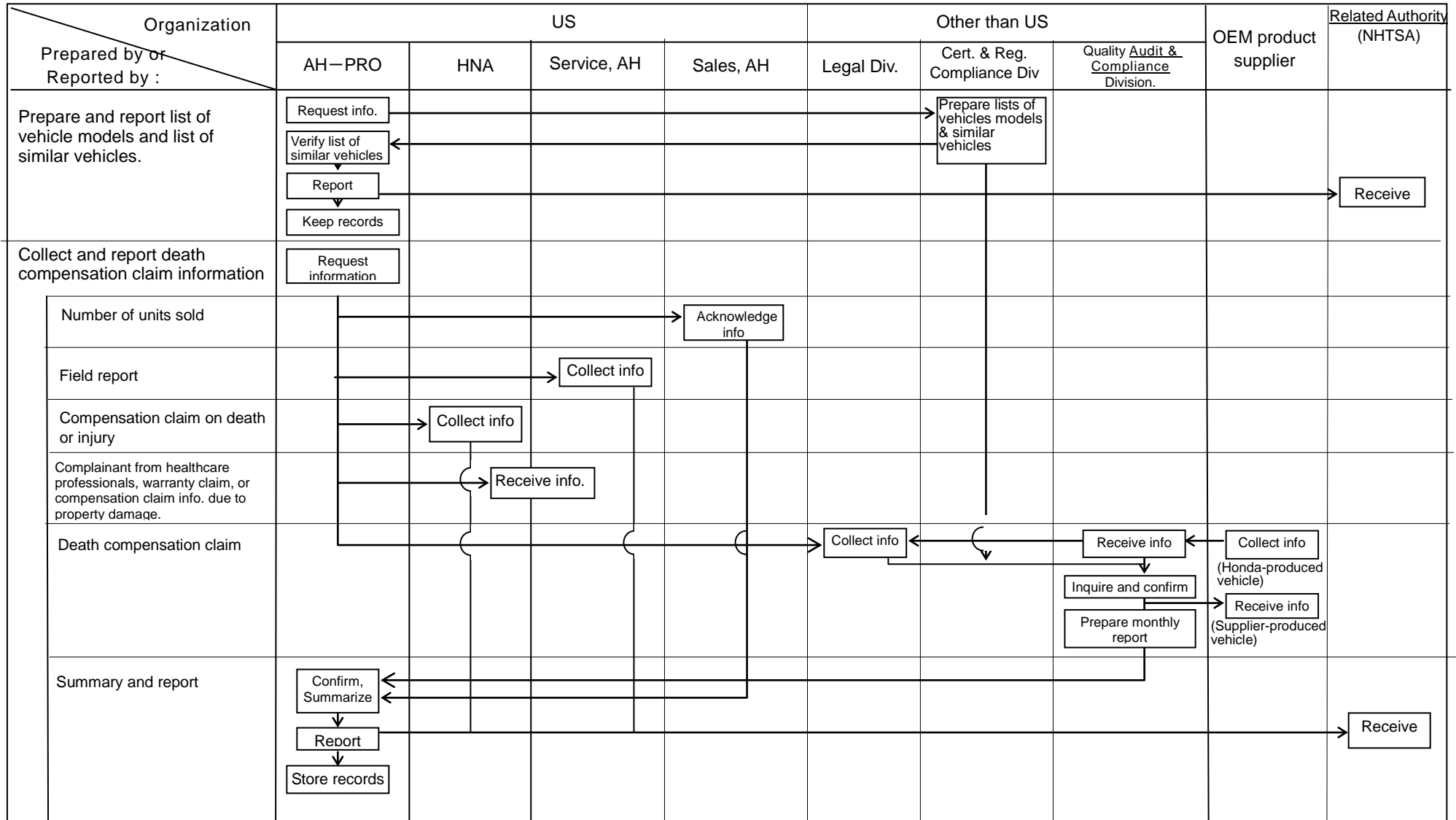
Date defect occurred	Frame number	Production date	License number	First registration date	Distance traveled (km)	History of accident	Defect description	Vehicle requested for investigation

(To be prepared on an A4 size paper in a vertical layout)

Global Honda Quality Standard
Processing System of Early Reporting of Safety Issues for Automobile, Motorcycle
(Death Compensation Claim, etc.)

G-HQS F 1706-01
27/28

Attachment -12 (paragraph 3.3)



[illegible]