

# [Pre-mass Production Specification Notice Control Standard]

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【Core】 (excludes automobile)

## 1 General Provisions

### 1.1 Purpose

The purpose of this standard is to ensure operations of judgement, application control, etc. in regards to correspondence through pre-mass production specification notice by defining the basic requirements relating to pre-mass production specification notice issued by the facility.

### 1.2 Scope

This standard applies to specification change issued with pre-mass production specification notice.

### 1.3 Terms and Definitions

The terms and definitions used in this standard are as follows:

No.	Term	Definition
1	pre-mass production specification notice	Notice of changed contents issued to the related sections prior to the official specification change when immediate specification change becomes necessary after mass production drawing issuance. This is issued by the facility that is to implement the measures, based on the instructions and approval of R&D,.
2	C1, W1 Global Control System	System that controls the issuance and application status of pre-mass production specification notice and limited-time mass production specification notice.
3	the R&D in charge	R&D that has specification responsibility.
4	contact R&D	R&D closest to the facility that supports both facility and R&D.

## 2 System

### 2.1 Management System

2.1.1 The control system related to pre-mass production specification notice is outlined in Attachment-1 “【Motorcycle, Power Products】 Control System of Pre-mass Production Specification.”

2.1.2 The person responsible for every operation in “【Motorcycle, Power Products】 Control System of Pre-mass production Specification” is the head of the section in charge of the applicable operation.

## 2.2 Roles, Responsibilities

2.2.1 The basic roles, responsibilities are as follows:

- (1) The facility may issue documents, etc. of pre-mass production specification notice based on instructions and approval of R&D when immediate specification change is judged necessary.
- (2) The facility applies the changed specification and produces the products.
- (3) R&D officially issues drawing of specification change.

2.2.2 The person in the facility responsible for issuance and application of documents, etc. of pre-mass production specification is the quality representative or the person the quality representative delegated its authority to (head of the quality control section, etc.).

## 3 Voucher

### 3.1 Voucher Criteria

- 3.1.1 Voucher may be issued when a need for specification change arise but will not make it in time with normal drawing issuance by R&D, and if not immediately instructed, will affect production activities.
- 3.1.2 Specification change contents are to be agreed by both the quality control section and R&D, upon reviews and arrangements.

### 3.2 Voucher Issuance

- 3.2.1 The quality control section issues vouchers for documents, etc. after the responsible person in charge or the associate the responsible person delegated its authority to adjust specification changed contents with the R&D chief engineer in charge of design.
- 3.2.2 The quality control section adjusts with the related facilities, upon necessity, if the contents of specification change are related to other facilities.
- 3.2.3 The quality control section, upon necessity, confirms the certification related judgement at the stage of considering measures with the certification section of the facility that acquired certification.  
The facility that acquired certification discusses and decides with the certification section of Honda Motor Co., Ltd. on which one of them will make certification related judgements.
- 3.2.4 One voucher is issued per specification notice.
- 3.2.5 Forms are to be used upon specifying “ADVANCED” on “MASS PRODUCTION SPEC. NOTICE” (hereinafter referred to as “M.S. Notice” ).
- 3.2.6 The parts number based on this standard is in accordance to “Parts Number Standard HES H 032 Manufacturing Prototype Parts.”

## 4 Issuance

### 4.1 Prior Confirmation and Approval

4.1.1 Prior confirmation of pre-mass production specification notice contents is conducted by the responsible person of the quality control section or the associate the responsible person delegated its authority to, and the prior confirmation is conducted by the R&D chief engineer in charge of design.

R&D chief engineer in charge of design judges the prior confirmation by the following working day, after receiving pre-mass production specification notice.

4.1.2 The quality control section records the certification related judgement of pre-mass production specification notice contents after confirming the contents with the certification section of the facility that acquired certification.

The facility that acquired certification discusses and decides with the certification section of Honda Motor Co., Ltd. on which one of them will make certification related judgements.

4.1.3 Following points are to be taken into consideration when making judgements of prior confirmation and approval:

- (1) Necessity of corresponding with pre-mass production specification notice
- (2) Validity of specification changed contents (influence on quality, cost, production engineering, product engineering, common models, service, etc.)
- (3) Certification related judgements

### 4.2 Final Confirmation

The quality representative or the person the quality representative delegated its authority to (the head of the quality control section, etc.) makes the final confirmation prior to issuance of pre-mass production specification notice contents.

### 4.3 Processing of Issuance

4.3.1 The specification control section acquires a pre-mass production specification notice number and issues it to the related sections (including related facilities).

4.3.2 The quality control section registers the contents of pre-mass production specification notice (M.S, drawings, parts list) into C1, W1 Global Control System.

If C1, W1 global system is yet to be introduced, request system registration to Kumamoto factory of Honda Motor Co., Ltd.

4.3.3 The specification control system stores the applicable original documents for the length of period defined by the document retention regulation.

## 5 Application

### 5.1 Application Control of Specification Change

The specification control section controls the applied date, number of vehicles, engine numbers, etc. in respect to the specification changed contents.

### 5.2 Processing of Official Issuance

5.2.1 R&D processes the official issuance without changing the contents of pre-mass production specification notice contents.

Contents may be changed and processed for official issuance only when the quality representative or the person the quality representative delegated its authority to (head of the quality control section, etc.) judges necessary.

5.2.2 The specification control section officially issues the specification notice after receiving the final confirmation of mass production specification notice, supplements applicable instruction contents, etc.

5.2.3 The quality control section updates the registered contents of C1, W1 Global Control System based on contents of abolishment instruction notice (M.S. Notice, parts list).

If C1, W1 global system is yet to be introduced, request system registration to Kumamoto factory of Honda Motor Co., Ltd..

## 6 Supplementary Provision

### 6.1 Related Standards

Other related standards are as follows:

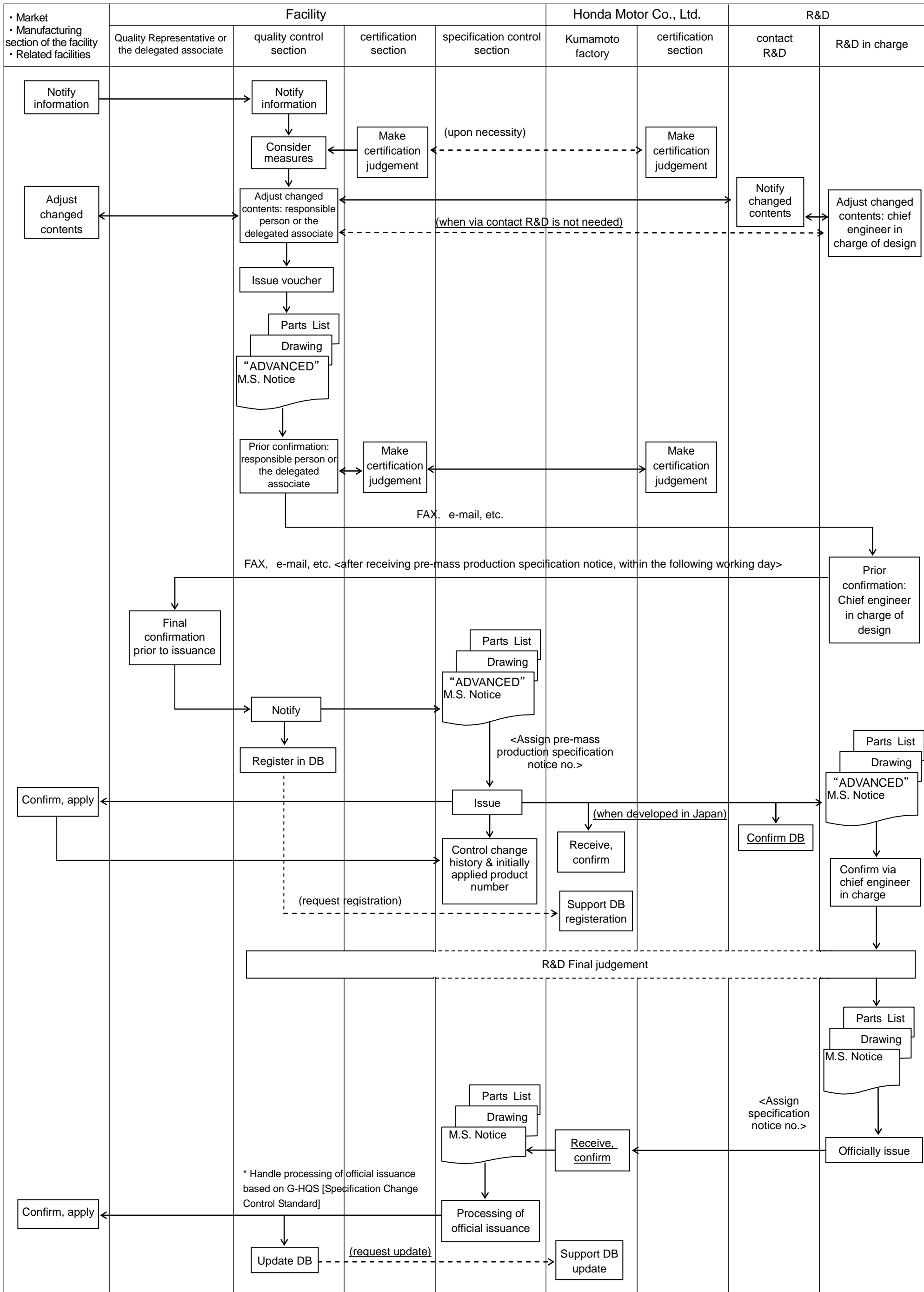
- (1) G-HQS [Specification Change Control Standard] F 1302-1
- (2) G-HQS [Limited-time Mass Production Specification Notice Control Standard] F 1302-3

### 6.2 Designation of Control Forms

- (1) Countermeasure Request [Countermeasure Request Form] (Refer to "Attachment-2" of 【Core】 in G-HQS [Specification Change Control Standard])
- (2) MASS PRODUCTION SPEC. NOTICE (Refer to "Attachment 4" of 【Core】 of G-HQS [Specification Change Control Standard])

### 6.3 Application

Matters relating to the establishment, revision or implementation of this standard are outlined in G-HQS [Quality Management Standards Control Standard].



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