

# [Recurrence Prevention Committee Standard]

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## 【Core】

### 1 General Provisions

#### 1.1 Purpose

This purpose of this standard is to provide appropriate and smooth operation of Recurrence Prevention Committee (hereinafter referred to as “RPC” ), which evaluates the efficiency of constitutional recurrence prevention activities, including management region in regard to the cases deliberated at the Global Quality Committee by defining its basic requirement.

#### 1.2 Application

This standard applies to cases designated at the Global Quality Committee and by the chairperson of RPC (hereinafter referred to as “the chairperson” ).

#### 1.3 Terms and Definitions

The term and definition used in this standard are as follows:

No.	Term	Definition
1	recurrence prevention activity	Refers to the activity of developing a plan to prevent defects of the same reason from occurring in order to lead toward proactivity.

#### 1.4 Roles of RPC

RPC evaluates the efficiency of constitutional recurrence prevention activities, including the management region, in regard to the cases designated by the Global Quality Committee and by the chairperson, and gives instructions for improvements upon necessity.

## 2 Reporting to the RPC

### 2.1 Reporting to the RPC

- 2.1.1 The head of the section or the quality representative designated to report at the RPC (hereinafter referred to as “the reporting responsible”) verifies the efficiency of cause investigation and improvement measures of applicable defects, and report by the designated deadline (in principle, within 90 days after holding the Global Quality Committee) by adjusting with the related sections, upon necessity.
- 2.1.2 Cases held responsible by suppliers are to be reported from the supplier itself, upon the reporting responsible confirming the validity of reporting contents.
- 2.1.3 The reporting responsible prepares the necessary materials, etc. with the support of the related sections, and reports including, but are not limited to, the following:
- (1) overview of product defect
  - (2) mechanism of occurrence
  - (3) history that led to occurrence
  - (4) recurrence prevention
    - why-why analysis
    - root cause, findings (includes system, management)
    - measure
  - (5) recurrence prevention tool
    - standards (development requirements (of design, test, SPEC), operation procedures, etc.)
    - management (evaluation criteria, flow)
  - (6) summary of recurrence prevention contents
    - recurrence prevention measures and applied date

### 2.2 Implementing Confirmation of Recurrence Prevention Measures

The head of the section implementing recurrence prevention or the quality representative confirms continuous implementation status of recurrence prevention measures in regard to the applicable defects.

## 3 Supplementary Provisions

### 3.1 Application of Standard

Matters relating to the establishment, revision or implementation of this standard are outlined in G-HQS [Quality Management Standards Control Standard].

**【Headquarter Function】**

**1 General Provisions**

**1.1 Purpose**

The purpose of this standard is to provide appropriate and smooth operation of RPC by defining the basic requirements of RPC, which evaluates the efficiency of constitutional recurrence prevention activities, including management region, in regard to the cases deliberated at the Global Quality Committee.

**1.2 Application**

This standard applies to cases designated at the Global Quality Committee and by the chairperson of RPC.

### 1.3 Structure of RPC

The structure and members of RPC are as follows:

Structure	Members		
	Motorcycle	Automobile	Power Products
Chairperson	Director in charge of Quality		
Commissioner	<ul style="list-style-type: none"> <li>• General manager of Quality Assurance and Compliance Division</li> <li>• General manager of Motorcycle Quality Assurance Division</li> <li>• General manager of Service Division</li> <li>• Chief Inspecting Engineer of completed vehicle factory</li> <li>• General manager of Certification and Regulation Compliance Division</li> <li>• General manager of Certification and Regulation Compliance Division</li> <li>• Quality Technology, G-PESC</li> <li>• Global quality representative, Production Planning Division</li> <li>• Head of Purchasing Division-III</li> <li>• Office manager of Technical Evaluation (HGA) of Honda R&amp;D Co., Ltd.</li> </ul>	<ul style="list-style-type: none"> <li>• Head of Quality Assurance and Compliance Division</li> <li>• General manager of Automobile Quality Assurance Division</li> <li>• General manager of Service Division</li> <li>• Head of Global Quality Service Division</li> <li>• Chief Inspection Engineer of completed vehicle factory</li> <li>• General manager of Certification and Regulation Compliance Division</li> <li>• Quality Technology, G-PESC</li> <li>• Purchasing Supervisory Division, PESC</li> <li>• Committee head of Technical Evaluation (HGT) of Honda Motor Co., Ltd.</li> <li>• Office manager of TAC (HGT) of Honda R&amp;D Co., Ltd.</li> </ul>	<ul style="list-style-type: none"> <li>• General manager of Quality Assurance and Compliance Division</li> <li>• General manager of Power Products Quality Assurance Division</li> <li>• General manager of Service Division</li> <li>• <u>General manager of Power Product Sales Division</u></li> <li>• Chief Inspection Engineer of completed <u>products</u> factory</li> <li>• General manager of Certification and Regulation Compliance Division</li> <li>• General manager of Certification and Regulation Compliance Division</li> <li>• Quality Technology, G-PESC</li> <li>• Office manager of Production Planning</li> <li>• Head of Purchasing Division-IV</li> <li>• Committee head of Technical Evaluation (HGH) of Honda R&amp;D Co., Ltd.</li> </ul>
Secretariat	Motorcycle Quality Assurance Division	Automobile Quality Assurance Division	Power Products Quality Assurance Division

## 2 Operation of RPC

### 2.1 Holding of RPC

2.1.1 The secretariat of RPC (hereinafter referred to as “the secretariat” ) adjusts the venue, dates, etc. and issues the notice of holding RPC to those related.

2.1.2 The chairperson summarizes opinions, evaluation results of the reported recurrence prevention contents.

If the reported contents are insufficient, the chairperson instructs for improvement and judges the necessity of reporting again.

## 2.2 Confirmation of Contents Instructed by RPC

The secretariat confirms reporting results, etc. received from the applicable section regarding the contents instructed by the chairperson.

## 2.3 RPC records and sharing

The secretariat stores the following materials and shares with the related sections:

- Reporting material
- Minutes

# 3 Supplementary Provisions

## 3.1 Application of Standard

This standard applies to cases designated at the Global Quality Committee and by the chairperson of RPC.

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